

Minutes
Tennant Community Services District
13515 Tennant Road
Macdoel, CA 96058
Special Meeting
Monday, August 31, 2026
2:30 PM

CALL OF ORDER: President Debbie Rojas called the meeting to order.

ROLL CALL - PRESENT: Debbie Rojas - President; Marie Wear - Vice President; Steve Foxworthy - Director

ROLL CALL - ABSENT: Dave Raymond - Director

STAFF ABSENT: Andi McCarthy - General Manager/Secretary/Treasurer

VOLUNTEER STAFF/CONSULTANTS PRESENT: Denise Bailey - Administrative Consultant; Sean Garland - Technology Consultant; Sig Orwig - Water/Town Maintenance

PUBLIC ATTENDANCE: There were 6 members of the public in attendance.

4. PUBLIC HEARING (PUBLIC HEARING PROTOCOL)

a. Opening of hearing - President Rojas opened the public hearing.

b. Order of Presentation - The Chair identified the Order of Presentation as set forth in the agenda.

c. Staff report - Denise Bailey presented the proposed Fiscal Year 2026-2027 Final Budget and changes recommended following the Budget Committee's review. The amended budget included expenditures of \$236,087.99 and projected user-fee revenue of \$60,349.67, a difference of \$175,738.32. It was explained that this difference does not, by itself, mean the District is \$175,738.32 in the red. A budget authorizes planned spending, including estimates and contingencies that may not be incurred. Actual expenditure remains subject to normal approval and available funds.

d. Correspondence - No written comments or correspondence regarding the proposed budget were received.

e. District staff/other public-agency reports - The budget changes included meeting and public-notice costs; IT, cybersecurity and compliance; accounting and payroll software; migration and support; legal counsel; and sewer regulatory and maintenance costs. Sean Garland explained the need for governmental fund-accounting and payroll software. The District currently uses QuickBooks Desktop Pro 2019, for which Intuit discontinued support and connected services on May 31, 2022.

f. Proponents' arguments/evidence - None presented.

g. Opponents' arguments/evidence - None presented.

h. Public comments - None presented.

i. Rebuttal by proponents - None presented.

j. Rebuttal by opponents - None presented.

- k. Close of hearing - President Rojas closed the public hearing and returned the matter to the Board.
- l. Board discussion - The Board reviewed the proposed changes. The budget included \$1,500 for basic backhoe expenses, with approximately \$2,200 allocated among the applicable funds. Sig Orwig reported approximately \$2,500 spent on hydraulic fluid over the previous two years due to continuing leaks, along with leaking rams, starting and battery problems, and a nonworking battery charger. He stated that, to his knowledge, Dave Raymond had purchased the hydraulic fluid and been reimbursed; however, the payment method and total reimbursements could not be confirmed from the records available at the meeting. Staff indicated that the reimbursement records would be reviewed to determine the amount previously spent on the backhoe. The Board agreed to leave the proposed backhoe budget unchanged pending further information.
- m. Motion and second - See Item 4.B below.
- n. Discussion of the question - No further discussion was recorded.
- o. Decision - The motion passed 3-0. See Item 4.B below for the recorded vote.

4.A. ORDER OF PRESENTATION

The Tennant Community Services District conducted a public hearing to receive comments regarding the Fiscal Year 2026-2027 District Final Budget, consider adoption of the final budget, and provide related direction to staff.

4.B. RECOMMENDED MOTION / BOARD ACTION

MOTION: Debbie Rojas moved to adopt the Tennant Community Services District Fiscal Year 2026-2027 Final Budget as amended during the public hearing and authorize staff to make any necessary administrative entries and submit the adopted budget to the appropriate agencies. Seconded by: Marie Wear. **AYES: Debbie Rojas, Marie Wear and Steve Foxworthy. NOES: None. ABSENT: Dave Raymond. Motion passed 3-0.**

5. BOARD APPROVAL FOR SISKIYOU COUNTY COUNSEL (DANA BARTON) TO SPEAK WITH ADMINISTRATIVE & TECH CONSULTANTS

MOTION: Steve Foxworthy moved to authorize Siskiyou County Counsel Dana L. Barton to communicate with the District's administrative and technology consultants. Seconded by: Marie Wear. **AYES: Debbie Rojas, Marie Wear and Steve Foxworthy. NOES: None. ABSENT: Dave Raymond. Motion passed 3-0.**

ADJOURNMENT: The meeting was adjourned at approximately 2:55 PM.